



Rainbow Circle of Friends & Family Board Meeting

Monday, January 6, 2025

In Person: 78358 Sunrise Canyon Avenue

Minutes

Attendance:

Board Members

Name	Title	Attendance
Ray Graves	President	Present
Wendy Young	Vice-President	Present
Robert McDonald	Secretary	Present
Vicky Harrison	Treasurer	Present
Sheri Holbrook	Communications	Present

Adhoc Members

Jeff Cohen	Delegate	Absent
Robin Daw	Delegate	Absent
Chris Pettus	Delegate	Present
Jose Vicente	Delegate	Absent

Additional Attendees

Yolanda Gee	Volunteer	Present
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Agenda Items

1. Call to Order

The meeting was called to order at 3:05 p.m. by President Ray Graves. A quorum was established.

2. Approval of Minutes from Prior Meetings

The minutes from the prior meeting were presented. It was noted that the delegate, Jose Vicente, was incorrectly identified as Jose Valencia. The minutes will be changed to reflect this correction. It was moved by Vicky Harrison, seconded by Wendy Young, and passed unanimously (5-0) to approve the minutes from December 9, 2024.

3. Treasurer's Report

We have income of \$4,900 this year from membership dues. We have over \$8,000 in the bank and must decrease that amount. As such, we will utilize funds to subsidize future events. As we approach each discussion point we will see how we can offset costs and expenses with member contributions.

4. Love is Love Event (February 15, 2025)

The Love is Love event is coming quickly.

We have booked the entertainment, Pulp Vixens. The total cost is \$2,400. They will provide music inside from 4:00 – 8:00 p.m. They will provide music for cocktail hour and for dinner. After dinner they will provide dance music. They will also meet with the HOA Sound Engineer to determine their needs.

The cost for catering has increased slightly but beer and sodas increased by more than 50%. Do we need to provide sodas? Wine? Beer? At last year's event the club sponsored Wine, Beer, & Sodas. We also had to subsidize part of the Cash Bar. The current proposal includes the following: \$75 to have a table set up for the wine; \$75 to have an employee pouring our wine (Corkage Fee); \$75 to have a table set up for the Beer and Sodas with the Club paying per beer and soda; and a Cash Bar (to cost \$75 if the threshold of \$350 isn't met).

The estimated budget for the catering is approximately \$12,000 with 180 participants.

Yolanda and Ray met with a decorating team. The first bid was \$3,800, which is higher than the prior year's budget. We only wish to provide one photo booth. Our goal is to keep the cost at around \$3,000. The cost would include chair covers, chargers for the plates, & centerpieces.

The estimated budget is \$19,680. Several options were presented for costs for members and non-members to attend. It was decided to charge \$75 for members and \$100 for non-members with the Club offsetting the costs, up to approximately \$5,000.

Logistics were brought up. How do we establish the protocol for identifying tables for purchase? The flier indicates if a person is reserving for an individual or a whole table. The JotForm has a way to identify this information. It was suggested that the email that accompanies the flier could have more explicit information about reserving a table.

Discussion took place about getting standing banners created that can be used at the Love is Love event as well as other events and expos. Wendy will research and price it out with the hope that we can get them prior to the next event.

5. Chili Cook-off (January 11, 2025)

Sheri met with her committee to establish the details and process. A flier was passed out to highlight the information and procedure for the contest and chili consumption. Trader Joe's Gift Cards will be given out as prizes. Sheri will send Ray information to forward to the HOA for equipment: 4 rectangular tables and 25 chairs and a microphone. Chris will purchase water and bring it to the event. Board members will bring power strips and extension cords. Sheri will get the key for the Bocce Ball Equipment. David & Denise will assist with the Bocce Ball activity.

6. Drag Bingo (March 15, 2025)

Wendy presented a proposal from a vendor that will provide a program for our event on March 15, 2025. Drag Bingo will cost approximately \$1,200, to include snacks and water. If we charge \$15 members/\$25 non-members, we would break even or have a small profit. They are requesting payment prior to the event date. We will move forward but a contract with the HOA must be signed first.

7. Miscellaneous Budget Items

Other budget items were discussed. As previously discussed, we will offset Love is Love by up to \$5,000. Drag Bingo will most likely break even or, depending on attendance, will provide a small profit. Casino Night will include only snacks and the dealers and will

cost members approximately \$35, which will help us break even. The End-of-Year Salad Bar will cost approximately \$500.

8. Lisa Silverman Presentation

The room will accommodate 130. We will plan for 80 and Ray will request the chairs to be set up in a semi-circle. A microphone is needed as well. Several people have already RSVPd to attend.

9. Delegates & Volunteers

Currently there are four (4) delegates. It was moved by Vicky, seconded by Wendy, and approved unanimously (5-0) to select Yolanda Gee as an additional delegate, increasing the total number to 5.

10. Club Policies & By-Laws

Due to the length of the meeting, this item was tabled for a future meeting.

11. Miscellaneous

Storage Unit

Yolanda gave an update on the Storage Unit. Shelves were purchased and Yolanda volunteered to organize the contents onto the shelves and into the various bins. She spent several days working to make everything accessible.

News & Views Articles

The information isn't always accurate and needs to be reviewed by the Board before we submit it to the HOA for publication. Sheri will send the articles to Ray for review prior to submitting it to the HOA.

Gmail

Discussion took place about the limitations of Gmail regarding sending emails. Do we need to consider using a different system, such as Mail Chimp or Constant Contact? Vicky has a Mail Chimp account and will allow us to utilize it as a trial. We will review for the future to see if we need to acquire the program for the club.

16. Adjournment

There being no further business, the meeting was adjourned at 5:10 p.m.