



Rainbow Circle of Friends & Family Board Meeting

Thursday, July 10, 2025

In Person: 78645 Rockwell Circle

Minutes

Attendance:

Board Members

Name	Title	Attendance
Wendy Young	President	Present
Sheri Holbrook	Vice-President	Present (Via Zoom)
Robert McDonald	Secretary	Present
Gail Bishop	Treasurer	Present
Gregg Geisendorf	Communications/ Membership	Present

Adhoc Members

Yolanda Gee	Delegate	Present
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Visitors

Steven Karash	Denise Schipper	
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Agenda Items

1. Call to Order

Meeting opened at 2:31 p.m. by President, Wendy Young. A quorum was established with all Board Members attending (Vice President Holbrook via Zoom.). Wendy explained that each meeting will begin with guests and delegates, as needed, to discuss their participation and assistance at the various events.. Then they will be dismissed, and the Board will continue with the remainder of the Club business.

2. Delegate Report

Yolanda Gee reported that there had been a theft in the Storage Unit. Based on a cursory look it appears that only the folding cart had been taken. It would require a police report to view the video footage to see if a person could be identified. The management of the Storage Unit provided a new lock but we need a lock with a combination. Yolanda purchased a new combination lock. A new cart will be ordered to replace the stolen one. Yolanda will continue to review the contents of the storage room and purge as necessary.

3. Guest Participants

Denise Schipper has volunteered to host a monthly Bocce Ball event that would be open to all RCFF members. It would take place the 2nd Thursday of each month from 6:00 – 8:00 p.m. starting in October. Wendy will create a flier to send out with an RSVP so that Denise will know how many Bocce Ball sets are needed for each event.

Steven Karash had approached Ray Gravers, former President, about a donation and sponsorship of various club activities. He is donating \$1,000 and in exchange would want recognition for the events that he sponsors. Further, he will continue with donations based on referrals he gets through his sponsorship.

4. Approval of Minutes from Prior Meetings

The minutes from the May 19, 2025, Board Meeting were presented for approval. It was moved by Wendy, seconded by Rob and approved 3-0 (Gail & Gregg were ineligible to vote due to the fact that they were not members of the Board when the meeting took place).

5. Treasurer's Report

We have set up all of our accounts with the new bank and new officers. We have ordered a debit card for club use and to pay for our various online expenditures (Mailchimp, Jotform, etc.). It was suggested that we purchase a monthly Zoom Meeting account for the first three months. A motion was made by Wendy, seconded by Gail, and approved 5-0 to purchase Zoom. Gail will be using Quicken as the accounting software. The yearly subscription is \$79.88. This will enable us to have continuity for anyone holding the office of Treasurer. It was moved by Gail, approved by Wendy, and approved 5-0 to approve the purchase of the Quicken yearly subscription. The year-end financial report was presented for approval. It was moved by Wendy, seconded by Gregg and approved 5-0 to approve the Year-End Financial Report. Wendy put together a tentative budget for annual expenses (recurring and those for each event); see attached. The budget was developed to indicate various costs based on prior events and the amount of money needed to cover fixed expenses.

6. End-of-Year Pizza Event (May 31, 2025)

Rob developed a summary and final budget of the Pizza event based on Board input. Overall, the event was a success, and we will adjust the food quantities for the future. The minutes from the General Meeting were also presented for review. They will be approved at the first General Meeting in November (tentatively).

7. By-Laws & Standard Operating Procedures

Wendy, Rob, & Gregg worked to review the By-laws and the Standard Operating Procedures. Based on edits, a new document was developed. The changes and additions were reviewed. A question was raised as to the requirement to allow nominations from the floor. It was suggested that it might be a requirement of the HOA. We will submit the revised By-Laws to the HOA and their review will determine if we need to edit our voting process. Gregg moved to approve the revised By-laws as presented. It was seconded by Wendy and approved 5-0. It will be presented to the membership at the first General Meeting in November. Once approved by the Membership it will then be submitted to the HOA for approval. The Revision of the SOPs was tabled until the August Meeting.

8. Event Planning

We are still waiting for an update on confirmation of the rooms for the various events. Wendy suggested that if our first event can't be held until November, we should try to host a new member event during one of the Happy Hours.

7. Love is Love Event (February 2026)

We have contracted with the band, Pulp Vixen, for a repeat performance for this year's event. Wendy put together a tentative budget with potential costs. We will attempt to do our own decorations for a greater cost savings. We will discuss at the next Board Meeting.

8. Delegate/Board Compensation

We have several delegates who have gone above and beyond and it was suggested that we provide an honorarium. Discussion ensued as to various options: Gift Cards, Delegate Thank You Lunch. We will continue to discuss.

9. Miscellaneous

It was suggested that we create a list of the monthly events and Board Meeting dates.

The next meeting will be Thursday, August 7, 2025 at 2:30 p.m. at the home of Rob McDonald.

14. Adjournment

There being no further business, the meeting was adjourned at 4:01 p.m.